



AGENDA
VILLAGE OF TIJERAS
HYBRID REGULAR COUNCIL MEETING
MONDAY, MAY 20, 2024 AT 6:00 P.M.
TIJERAS SENIOR CENTER & ZOOM

Join Zoom Meeting

<https://us06web.zoom.us/j/86754478177?pwd=hEtvUWiXnVdNGgE3Om609AnousCbSh.1>

Meeting ID: 867 5447 8177

Passcode: 016683

To participate by phone, dial +1 (253) 215-8782. Be prepared to enter the Meeting ID and Passcode listed above when prompted.

1. **Call to Order**

Meeting called to order at 6pm by Mayor Jake Bruton

**Please turn off cell phones
or set to silent mode.**

2. **Pledge of Allegiance**

Pledge of Allegiance led by Mayor Jake Bruton

3. **Roll Call/Determination of Quorum**

MA	✓	EB	✓	YG	n/a	JO	n/a	
Quorum present			Yes	No				

4. **Introduction of Guests**

Jessica Nixon, Village Attorney Maria Martinez, Deputy Clerk

5. **Public Comment**

No public comments, confirmed by Shaline Lopez. No public zoom comments, confirmed by Mayor Bruton.

6. **Approval of Agenda**

A C T I O N	Motion	Motion to approve agenda for May 20, 2024 with exception of item #10. Previous #10 deleted and subsequent items renumbered.		
	Made by:	Barnes		Councilor Armenta- Yes Councilor Barnes- Yes Councilor Garcia- n/a Councilor Ortiz- n/a
	Second by:	Armenta		
	Motion carried?	PASSED	FAILED	



7. **Council to Review and Approve Previous Minutes**

[Attachment A – DRAFT Meeting Minutes from Special Meeting 05.06.2024.pdf](#)

A C T I O N	Motion	Motion to approve previous draft meeting minutes with edits.		Councilor Armenta- Yes Councilor Barnes- Yes Councilor Garcia- n/a Councilor Ortiz- n/a
	Made by:	Armenta		
	Second by:	Barnes		
	Motion carried?	PASSED	FAILED	

8. **Council to Confirm Appointment of Audrey Caufield as Village Clerk/Manager**

A C T I O N	Motion	Motion to approve Audrey Caufield as Village Clerk/Manager		Councilor Armenta- Yes Councilor Barnes- Yes Councilor Garcia- n/a Councilor Ortiz- n/a
	Made by:	Barnes		
	Second by:	Armenta		
	Motion carried?	PASSED	FAILED	

9. **Council to Confirm Appointment of Maria Martinez as Deputy Clerk**

A C T I O N	Motion	Motion to approve Maria Martinez as Deputy Clerk		Councilor Armenta- Yes Councilor Barnes- Yes Councilor Garcia- n/a Councilor Ortiz- n/a
	Made by:	Armenta		
	Second by:	Barnes		
	Motion carried?	PASSED	FAILED	

10. **Council to review and discuss Village ICIP and the order of importance**

[Attachment B – Village ICIP Summary and Detail.pdf](#)

Shaline Lopez introduced and summarized what ICIP and the importance of the document in regard to funding.

Mayor stated ICIP was in good order and we would like to pursue same order of projects to complete those that were partially funded prior year.

Council agreed on order of ICIP.



11. **Council to review and discuss Senior Center ICIP and the order of importance**

[Attachment C – Senior Center ICIP Summary and Detail.pdf](#)

Council reviewed Senior Center ICIP, without questions. Moved site improvements to fix structural issues at center and Pickle Ball to number two.

12. **Council to review and take action on Resolution 2024-10 Adopting the FY2026-2030 Infrastructure Capital Improvement Plan (ICIP)**

[Attachment D – Resolution 2024-10 Adopting the FY2026-2030 ICIP.pdf](#)

A C T I O N	Motion	Motion to adopt Resolution 2024-10 Adopting the FY2026-2030 ICIP		Councilor Armenta- Yes Councilor Barnes- Yes Councilor Garcia- n/a Councilor Ortiz- n/a
	Made by:	Barnes		
	Second by:	Armenta		
	Motion carried?	PASSED	FAILED	

13. **Council to review and take action on Resolution 2024-11 Adopting Time Extension for 2022-23 Village of Tijeras LGRF MAP Agreement: D19344/L300334**

[Attachment E – Resolution 2024-11 Adopting Time Extension for 2022-23 Village of Tijeras LGRF MAP Agreement: D19344/L300334.pdf](#)

A C T I O N	Motion	Motion to adopt Resolution 2024-11 Adopting Time Extension for 2022-23 Village of Tijeras LGRF Map Agreement: D19344/L300334		Councilor Armenta- Yes Councilor Barnes- Yes Councilor Garcia- n/a Councilor Ortiz- n/a
	Made by:	Armenta		
	Second by:	Barnes		
	Motion carried?	PASSED	FAILED	

14. **Council to review and take action on Approval of Core & Main Quote for Neptune 360 Conversion**

[Attachment F – Core & Main Quote for Neptune 360 Conversion.pdf](#)

A C T I O N	Motion	Motion to approve Core & Main Quote for Neptune 360 Conversion		Councilor Armenta- Yes Councilor Barnes- Yes Councilor Garcia- n/a Councilor Ortiz- n/a
	Made by:	Armenta		
	Second by:	Barnes		
	Motion carried?	PASSED	FAILED	

15. **Council to review and take action on Resolution 2024-12 Adopting the Interim Fiscal Year 2024-2025 Budget**

[Attachment G – Resolution 2024-12 Adopting the Interim Fiscal Year 2024-2025 Budget.pdf](#)



A C T I O N	Motion	Motion to adopt Resolution 2024-12 Adopting the Interim Fiscal Year 2024-2025 Budget	
	Made by:	Barnes	Councilor Armenta- Yes Councilor Barnes- Yes Councilor Garcia- n/a Councilor Ortiz- n/a
	Second by:	Armenta	
	Motion carried?	PASSED	

16. **Council to Approve Mayor’s Signature Authorizing the Second Year of the Multi-Year Audit Contract with Southwest Accounting Solutions, State Auditor Contract No. 24-6175**

[Attachment H – State Auditor Contract No. 24-6175.pdf](#)

A C T I O N	Motion	Motion to approve Mayor’s signature authorizing the second year of the multi-year audit contract with Southwest Accounting Solution, State Auditor Contract NO. 24-6175	
	Made by:	Armenta	Councilor Armenta- Yes Councilor Barnes- Yes Councilor Garcia- n/a Councilor Ortiz- n/a
	Second by:	Barnes	
	Motion carried?	PASSED	

Updates

- a. Previous Meeting Items:
 - i. Los Vallecitos Slope – TLC will take care of Los Vallecitos Slope the next time they come to the Village to do work.
 - ii. I-40 Rumble Strips – no updates – DOT was supposed to start before 20 of May but have not started.
 - iii. Bus Route Information – Rita stated City of Albuquerque will pick up our residents. We just have to add them to the list. 6.3 miles is outside of pickup limits. Last name Johnson could not be picked up. Could make a call to the CABQ after Rita gives us the address.
- b. Mayor

No Memorial Day celebration due to lack of staff. Moved Park & View to third Saturday of the month so they can enjoy the holiday weekends.
- c. Councilors
 - i. Barnes – attended CAP meeting with Audrey. Going to plan a celebration in June. May have an opportunity to tour the plant.
 - ii. Armenta – Hawkins property, no updates at this time.
- d. Village Clerk/Manager
 - i. Department Reports – going to ask for reports from all departments to present at the meeting.
 1. Motor Vehicle – up for Best of the City again.



2. Streets and Maintenance – weeds and installing brackets for Veteran’s memorial plaques. Should email the Clerk email address to put items on maintenance schedule.
3. UB – Sonya working on penalties process and will be applying late fees. Also working with LW&A to map old accounts with new accounts.
4. Senior Center – Debra will be chaperoning field trip 5/23 to the Rio Grande Nature Center. Monday 5/27 closed for the Holiday. Tuesday, 5/28, Sandia Vista Senior Living Center will be on site to present flyers and answer questions regarding their facility. June is 50s month. 1035 Senior meals served. Grants – Shaline is working on year-end close out for auditors and submitting capital outlay due this week. Rita stated that drivers are running the stop signs and almost running over seniors in the parking lot. Will call BernCo Sherrif’s office to have them monitor the road through the parking lot from the school.

17. Time and Place of Next Meeting

THE NEXT REGULAR MEETING OF THE VILLAGE OF TIJERAS GOVERNING BODY WILL BE HELD ON MONDAY, JUNE 17, 2024.

18. Adjournment

Meeting adjourned at 6:49pm by Mayor Bruton

ADJOURNMENT

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who needs a reader, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the office of the Village Clerk at (505) 281-1220 at least four (4) calendar days prior to the meeting. Public documents including the agenda and minutes can be provided in digital or hardcopy format. The Village of Tijeras strictly prohibits any form of unlawful discrimination based on race, color, religion, gender identity, sexual orientation, sex, national origin, age, disability, or political affiliation in any program, activity, or service sponsored by the Village. Contact the office of the Village Clerk for more information.