



**DRAFT MINUTES
VILLAGE OF TIJERAS
REGULAR COUNCIL MEETING
MONDAY, JUNE 17, 2024 AT 6:00 P.M.
COUNCIL CHAMBERS & ZOOM**

Join Zoom Meeting
<https://us06web.zoom.us/j/89245276316>

Meeting ID: 892 4527 6316
Dial: (720)707-2699

1. **Call to Order**

Meeting called to order at 6pm by mayor Jake Bruton

**Please turn off cell phones
or set to silent mode.**

2. **Pledge of Allegiance**

Pledge of Allegiance led by Mayor Jake Bruton

3. **Roll Call/Determination of Quorum**

MA	✓	EB	✓	YG	n/a	JO	✓
Quorum present		Yes	No				

4. **Introduction of Guests**

Jessica Nixon, Village Attorney Betsy & Nathan Hawkins
Jessie Lewis & Jonah Ruybalid, MolzenCorbin

5. **Public Comment**

Robyn Hoffman, EMHS - Gave a preview/update on restoration of Stone House with funding from the legislature effective July 1, 2024 and would like to get with VOT to get going on using funds for master plan. Also reminded Mayor/council that there is also funding to use to do rehabilitation on the VOT church 2 of the board members on the committee want to get a game plan on next steps for this project. Would like to be added to agenda for open discussion at next council meeting.

Mayor stated that he is excited about updates and would ask to have Robyn added to next meeting agenda for an open discussion.

6. **Approval of Agenda:**

A C T I O N	Motion	Motion to approve agenda for June 17, 2024	
	Made by:	Ortiz	
	Second by:	Barnez	
	Motion carried?	PASSED	FAILED



7. Council to Review and Approve Previous Minutes

[Attachment A – DRAFT Meeting Minutes from Regular Council Meeting 05.20.2024.pdf](#)

A C T I O N	Motion	Motion to approve previous draft minutes from regular council meeting		Councilor Armenta- Yes Councilor Barnes- Yes Councilor Garcia- n/a Councilor Ortiz- Yes
	Made by:	Armenta		
	Second by:	Barnes		
	Motion carried?	PASSED	FAILED	

8. Council to Confirm Appointment of New Planning & Zoning Commissioner

A C T I O N	Motion	Motion to confirm appointment of Marcos Griego as Planning & Zoning Commissioner		Councilor Armenta- Yes Councilor Barnes- Yes Councilor Garcia- n/a Councilor Ortiz- Yes
	Made by:	Ortiz		
	Second by:	Armenta		
	Motion carried?	PASSED	FAILED	

9. Discussion – Pocket Park Project – with Jessie Lewis from MolzenCorbin

[Attachment B – Pocket Park Project](#)

Jonah with MolzenCorbin shared that they reached out to multiple contractors for proposals on Pocket Park, the closest proposal within budget was from Accent Landscaping which includes landscape, irrigation, water feature & turf. Design is complete just working on dates with contractors to start pending wage decision.

Shaline shared where the funding came from which includes funding from 2023/2024 Capital Outlay and FY2024-2025 Budget Approval.

Councilor Armenta asked if the design has been paid for and Jonah stated retainer was used.

Councilor Ortiz requested clarification on parking area as well as water feature – Jonah and Jessie explained the two areas on the drafted plans.

Councilor Armenta asked for clarification of water feature and where any excess water will drain. Jessie stated that the feature will be able to be turned off and any excess water if any will serve as irrigation for trees/grass area.

Councilor Barnes questioned the limited amount of parking spaces as well as the maintenance upkeep- Mayor and Jessie stated that the 8 spaces was the max allowed due to limited space in the area and that the upkeep/maintenance will be taken care of by VOT.

10. Review and Approval of Easement Agreements

[Attachment C – Access Easement Agreement](#)

[Attachment D – Utility Easement Agreement](#)



A C T I O N	Motion	Motion to approve Easement Agreement pending Resolution	
	Made by:	Ortiz	
	Second by:	Armenta	
	Motion carried?	PASSED	FAILED

11. **Council to review and approve Resolution 2024-13 Approval to Wire Transfer Lease Proceeds to Investment Account**

[Attachment E – Approval to Wire Transfer Lease Proceeds to Investment Account](#)

A C T I O N	Motion	Motion to approve wire transfer lease proceeds to investment account	
	Made by:	Armenta	
	Second by:	Barnes	
	Motion carried?	PASSED	FAILED

12. **Council to review and approve Planning & Zoning Application for 11795 NM 337.**

[Attachment F – 11795 NM 337 Betsy & Nathan Hawkins to build single-story, single-family residence over 450 SqFt.](#)

A C T I O N	Motion	Motion to review and approve Planning & Zoning Application for 11795 NM 337	
	Made by:	Ortiz	
	Second by:	Barnes	
	Motion carried?	PASSED	FAILED

13. **Updates**

- a. Previous Meeting Items:
 - i. I-40 Rumble Strips
 1. Rumble strip repair is in progress. Mayor stated that there is no specific timeframe on when the work will be completed but crews are in the process of getting rumble strips repaired.
- b. Mayor

Meeting was held last week with PNM, Hawkins, and the Village regarding the drainage problem into the Hawkins property. PNM did not have to get a permit from Bernalillo County because they are a Utility Company and were only required to get approval from the Village. The Hawkins also had The US Army Corps out to visit their property and are still waiting on a recap from what they observed, we will continue to work with the Hawkins and see what we can get resolved.



- c. Councilors
 - Councilor Ortiz – No updates
 - Councilor Armenta- When TLC is out to do repairs at Los Vallecitos will they also repair the speed bump? Mayor stated that they will indeed get the speed bump repaired.
 - Councilor Barnes – No Updates
- d. Village Clerk/Manager
 - Not in attendance
- e. Deputy Clerk
 - No updates
 - i. Department Reports
 - No updates – departments did not submit any reports

14. **Time and Place of Next Meeting**

THE NEXT REGULAR MEETING OF THE VILLAGE OF TIJERAS GOVERNING BODY WILL BE HELD ON MONDAY, JULY 15, 2024.

15. **ADJOURNMENT**

Adjourned at 6:42 PM by Mayor Jake Bruton

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who needs a reader, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the office of the Village Clerk at (505) 281-1220 at least four (4) calendar days prior to the meeting. Public documents including the agenda and minutes can be provided in digital or hardcopy format. The Village of Tijeras strictly prohibits any form of unlawful discrimination based on race, color, religion, gender identity, sexual orientation, sex, national origin, age, disability, or political affiliation in any program, activity, or service sponsored by the Village. Contact the office of the Village Clerk for more information.