



Title: Parks Maintenance Specialist

Type of Position: Temporary Non-exempt

Reports to: Mayor/Village Clerk/Manager

Education/Experience:

- High school diploma or high school equivalency credentials.
- Experience which demonstrates knowledge of landscape, construction and maintenance is preferred.

Major Tasks and Responsibilities:

- Maintains Village parks (mow, pull/cut weeds, pick up trash etc.).
- Assist with minor repairs of park equipment and other park improvements.
- Clean/maintain public restrooms.
- Assist with set up/take down for events.
- Pull weeds, pick up trash, trim bushes, and trees within Village limits.
- Operate both manual and automatic irrigation systems.
- Applies fertilizers, pesticides and herbicides when needed.
- Use various hand tools (e.g., shovels, rakes, saws etc.)
- Operate tractors and other large equipment.
- Ability to work in inclement weather.
- Power wash facilities as needed.
- Help maintain/repair grinder pumps as needed.